

**Meeting Agenda**  
**Design and Historic Review Board**  
**April 17, 2018**  
**Room 241 / 2:00 p.m.**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes**
- IV. Chair Report**
- V. Public Hour - Hearing of Citizens**
- VI. Work Program**
  - A. Draft HARB Guidelines
- VII. Official Reports and Correspondence**
- VIII. Adjournment**

*Documents:*

[Complete Design and Historic Review Board Agenda - 4-17-18.pdf](#)

**Meeting Agenda  
State College Borough  
Design and Historic Review Board  
April 17, 2018  
Room 241 / 2 p.m.**

**I. Call to Order**

**II. Roll Call**

Eric Boeldt, Chairman  
Richard Bryant, Vice-Chairman  
Richard Devon  
Laird Jones  
Bond Reinhardt  
Wendy Schneider  
Eric White

**III. Approval of Minutes – March 13, 2018**

**IV. Chair Report**

**V. Public Hour - Hearing of Citizens**

**VI. Land Development Plan - None**

**VII. Work Program**

A. Draft HARB Guidelines

Winter & Co. has drafted a set of guidelines for the HARB implementation. Borough Council will receive the draft April 16, 2018 during their regular meeting. During this meeting, the draft guidelines will be distributed to the DHRB members to begin review of the guideline document. Staff will provide an overview of the document during this meeting.

Design and Historic Review Board Action: Receive the draft HARB Guidelines

**VIII. Official Reports and Correspondence**

A. Borough Council

B. Planning Commission

**IX. Adjournment**

**Meeting Minutes  
State College Borough  
Design and Historic Review Board  
February 20, 2018**

The State College Borough Design and Historic Review Board (DHRB) met on Tuesday, March 13, 2018, in the Municipal Building, 243 South Allen Street. Chairman Boeldt called the meeting to order at 2:01 p.m.

**Members Present**

Eric Boeldt, Chairman; Richard Bryant, Vice-Chairman; Richard Devon; Laird Jones; Wendy Schneider; and Eric White

**Members Absent**

W. Bond Reinhardt

**Others Present**

John Wilson, Zoning Officer; Jenna Wargo, Planner; and Judy Altieri, Office Manager

**Approval of Minutes**

Mr. Jones motioned to approve the revised meeting minutes from January 16, 2018; Mr. Bryant seconded the motion, which was unanimously approved.

Mr. Bryant motioned to approve the meeting minutes from February 20, 2018; Ms. Schneider seconded the motion, which was unanimously approved.

**Chair Report**

Mr. Boeldt reminded the Board about the upcoming application deadline (March 30) for the Historic and Architectural Review Board.

**Public Hour - Hearing of Citizens**

No public comment was received at the meeting.

**Work Program**

Review of a Proposed Rear Addition to a Contributing Historic Structure – 451 East Hamilton Avenue

Mr. Wilson indicated the home, owned by Matt and Erin Petrarca, was a single-family home built in 1939. The property owners proposed an 830-square foot addition. The home was located on a corner lot and the rear addition faced Hetzel Street. Because the addition would be seen from the street, it required a DHRB review. He added the project met all zoning and setback requirements. Lastly, he added the home had a rental permit, but it was not being used.

Mr. Petrarca noted they were working with Long & Associates on the addition's design and were determined to have it blend with the current style of the home. He noted the additional space would include a kitchen and living area, as well as a small mud room to gather the coats, shoes, and book bags of his large family. They planned to cover the exterior of the addition with wood siding to match the other cedar-cladded add-on (built in 1954). They were trying to make the addition match, i.e., roof pitch, windows, etc.

Mr. Jones suggested there were many options (mid-range) for windows and he encouraged the Petrarca's to look around.

Mr. Boeldt suggested using hardy plank, instead of wood siding, and noted the boards should be similar in width to the previous addition.

Mr. Bryant wondered if the shutters were solid panels. Mr. Petrocka noted they were and he had several that were in various stages of repair.

The Board's comments were appreciated by the homeowners. The Board wished them well on their project.

### **Items of Information**

Mr. Wilson noted the zoning rewrite planning guidelines were forthcoming.

Ms. Wargo noted the Request for Proposal for the Certificate of Appropriateness Review (for the HARB) had gone out and would close on March 20.

### **Adjournment**

With no further business to discuss, Chairman Boeldt adjourned the meeting at 2:19 p.m.

Respectfully submitted,

Judy Altieri  
Office Manager