

**Meeting Agenda**  
**State College Borough Council Regular Meeting (Work Session)**  
>  
**7:00 p.m.**

- I. Call to Order**
- II. Moment of Silence and Pledge of Allegiance**
- III. Roll Call**
- IV. Public Hour - Hearing of Citizens**
- V. ABC/Special Reports**
- VI. 2020 Budget Review and Wrap-Up**
- VII. 2020 Meeting Schedule**
- VIII. Continue Discussion on Interim Mayor Selection**
- IX. Adjournment**

*Documents:*

[December 9, 2019 Regular Meeting Agenda Packet.pdf](#)

***Meeting Agenda***  
**State College Borough Council**  
**Regular Meeting**  
**Monday, December 9, 2019**  
**7:00 p.m.**

**I. Call to Order**

**II. Moment of Silence and Pledge of Allegiance**

**III. Roll Call**

Evan Myers, Council President  
Jesse L. Barlow  
David J. Brown  
Catherine G. Dauler  
Janet P. Engeman  
Theresa D. Lafer  
Dan Murphy

**IV. Public Hour – Hearing of Citizens**

Anyone in the audience wishing to address Council with an item that is not on the agenda should ask to be recognized at this time. Each speaker will have up to four minutes to present comments to Council.

**V. ABC/Special Reports**

1. Lesbian, Gay, Bisexual, Transgender, and Queer Advisory Committee's Annual Report – Kevin Kassab, the Community Engagement Manager, will provide an update on the Committee's activities.
2. Overview and Timeline of Website Upgrade - On October 14, 2019, Borough Council approved the Engage 6 Website Upgrade Contract with current website vendor, CivicPlus. This project will upgrade State College's website from CivicEngage, Content Management System (CMS), to Engage 6, Headless Content Management System (HCMS) from CivicPlus. This update will improve the usability of the website from both staff and the public. It also increases the flexibility to integrate with any software solutions existing or being considered. This project will move from State College's website from a "cookie-cutter website" (CMS) to a customized solution (HCMS) that will be tailored to meet the organization's specific needs. Staff will provide an overview of the project and the timeline of the project.

## VI. 2020 Budget Review and Wrap-Up

Council will continue its review and discussion of the 2020 Budget. The 2020 Operating Budget was presented to Council on October 30, 2019. Council held a public hearing on December 3, 2018 to receive public comment on the budget. The proposed 2020 Budget has been posted on the Borough's website, and a copy of the full document has been available for public inspection in the Borough Secretary's Office and at Schlow Centre Region Library.

Council is asked to conclude its discussion, raise any questions and provide any final requests for information or additional data at this meeting. Council should also confirm if the responses to comments and questions reported in the Budget Comment Matrix are resolved to Council's satisfaction, or if additional information is required.

Once Council has concluded its review of the Budget, the following actions will be included on the December 16, 2019 regular meeting agenda for enactment of the 2019 Budget and all related actions:

1. Budget Approval: A Resolution will be presented to formally approve and adopt the 2020 Budget appropriations and revenues, which also includes the 2020 Pay Plan for non-union personnel.
2. Ordinance Establishing the Real Estate Tax Rate for 2020 and Establishing Penalty and Discount rates: An Ordinance establishing the Real Estate Tax Rate for 2020 at \$.01826 times the assessed value or 18.26 mills. This Ordinance also establishes the discount period and penalty rates for the Real Estate Tax in 2020. The discount and penalty rates remain unchanged with the discount rate of 2% and a penalty rate of 10% in accordance with state law. A roll call vote will be required.
3. 2020 Pay Plan: A Resolution approving the 2020 Pay Plan for non-union personnel.
4. 2020 Police Pension Employee contribution rate: A Resolution setting the employee contribution rates for 2020 for the Police Pension Plan at 5% will be presented. There is no change in contribution rates. This rate is established by the Plan Documents and actuarial analysis.
5. 2020 General Government Employee Pension contribution rate: A Resolution approving the employee contribution rates for 2020 for the General Government Pension Plan at 4%. There is no change in the employee contribution. This rate is set by the Plan Documents and actuarial analysis.

6. An Ordinance Authorizing Property Assessments for the Downtown State College Improvement District (DSCID): An Ordinance Authorizing Property Assessments for the Downtown State College Improvement District (DSCID): Council is required to annually enact an Ordinance to authorize millage rates for the assessment of properties located within the Downtown Neighborhood Improvement District. This rate is set in the Downtown Improvement District Plan and may not be changed without a plan modification approved under the Neighborhood Improvement District Law. The millage rates authorized in the Ordinance for 2020 are unchanged from 2019. An estimated \$385,000 will be generated from the assessment of 400 properties within the district in support of services provided by the Downtown State College Improvement District for 2020. A roll call vote will be required.
7. 2020 Schedule of Fees: A Resolution approving the 2020 Schedule of Fees.
8. An Ordinance Approving the Sewer Tapping Fee Increase: An Ordinance Approving the Sewer Tapping Fee Increase: For 2020, the University Area Joint Authority has approved a treatment fee increase of 1.3%. Residential tapping fees increase from \$5,370 to \$5,440 per residential connection, and non-residential tapping fees remains at \$23.03 per gallons per day. A roll call vote will be required.
9. An appropriation of \$1,844,564 for the Borough's share of various Regional Programs to support the Centre Region COG 2020 Budget.
10. A Resolution certifying the local match for the Borough's share of CATA services for CATA's Fiscal Year in the amount of \$145,656.

Each of these actions will require a separate motion and vote and roll call votes are required for the Real Estate Tax Rate Ordinance, Downtown State College Improvement District Property Assessments Ordinance, and Sewer Tapping Fee Ordinance.

Council is asked to reach a consensus on final budget decisions at tonight's meeting in preparation for scheduled adoption at the December 16, 2019 meeting.

## **VII. 2020 Meeting Schedule**

Attached to the agenda is the proposed 2020 meeting schedule, as prepared by the Manager and the President of Council. The meeting schedule reflects the recognized holiday schedule, including major religious holidays. There was some discussion at the December 2, 2019 meeting about holding meetings offsite. Council should decide whether they want to hold meetings onsite and

which ones. Council is asked to review and approve the schedule at its December 16, 2019 meeting.

**VIII. Continue Discussion on Interim Mayor Selection**

Interviews for the Interim Mayor were held on December 3, 2019. Council is asked to finalize its decision to appoint an Interim Mayor at its December 16, 2019 meeting.

**IX. Adjournment**

## **State College Borough Council** **2020 Schedule of Meetings**

The State College Borough Council's first meeting of 2020 will be on **January 6, 2020, at 12 p.m. (Noon)**. All Borough Council regular and work session meetings are scheduled for Mondays, starting at 7 p.m., and held in the Municipal Bldg., 243 S. Allen St., State College, PA, unless otherwise indicated below.

The meeting schedule for 2020 will be as follows:

### **Regular Meetings**

January 6 @ Noon  
January 13  
February 3  
March 2 & 16  
April 6 & 20  
May 4 & 18  
June 1 & 15  
July 6 & 20  
August 17  
September 14 & 21  
October 5 & 19  
November 9 & 16  
December 7 & 21

### **Work Sessions**

April 13  
May 11  
June 8  
July 13  
October 12  
October 23 @ Noon  
October 27 @ 5:30 p.m.  
November 10 @ Noon  
November 17 @ Noon  
December 14

All meetings listed are open to the public. If you are a person with a disability and wish to attend, but require an auxiliary aid, service or other accommodation to participate, please call (814) 234-7101 (voice or TDD) to discuss how we may help meet your needs. Agendas are published on the Borough's website at [www.statecollegepa.us](http://www.statecollegepa.us). To discuss agenda items or to obtain copies of agendas, please visit the Borough's website or call (814) 234-7110.

Thomas J. Fountaine, II  
Borough Manager/Secretary

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