

**Meeting Agenda**  
**State College Borough Transportation Commission**  
**Regular Meeting**  
**December 10, 2019**  
**12:15 p.m. / Room 304**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes**
- IV. Public Hour**
- V. Discussion Items**
  - A. Parking on Marylyn Avenue Near Foxdale Village
  - B. 2020 Work Plan
- VI. Liaison Reports**
- VII. Upcoming Meeting(s)**
- VIII. Adjournment**

***Documents:***

[Transportation Commission Agenda Packet - December 10, 2019.pdf](#)

**Meeting Agenda  
State College Borough Transportation Commission  
December 10, 2019  
Room 304 / 12:15 p.m.**

**I. Call to Order**

**II. Roll Call**

Transportation Commission

Ray Najjar, Chair

Richard Garis, Vice-Chair

Rick Gilmore

Mieke Haeck

Paul Jovanis

Diana Malcom

Hugh Mose

**III. Approval of Minutes – November 5, 2019 [Pages 3-6]**

**IV. Public Hour – Hearing of Citizens**

**V. Discussion Items**

A. Parking on Marylyn Avenue Near Foxdale Village

The Borough was approached by a resident of Foxdale Village in October of 2019 at a Borough Council Meeting about line of sight issues when pulling out of the community on Marilyn Ave. Assistant Borough Manager Tom King and Parking Director Rick Ward met with the resident and representatives of Foxdale Village about the issue on site after the complaint. It was determined that the parking regulations in the area would need to be changed to accommodate the valid concern of the resident. The issue was then brought to the November meeting of the Transportation Commission in the form of a staff report by Rick Ward.

**Staff Recommendation:** Staff is asking that the Commission take action to make a recommendation to Borough Council.

B. 2020 Work Plan

The 2020 Work Plan has been discussed in prior meetings of the Transportation Commission. The changes discussed in previous meetings have been incorporated in the Work Plan for review and discussion [Page 7].

**Staff Recommendation:** Staff is asking the Transportation Commission to approve the 2020 Work Plan so it can be presented to Borough Council for their approval in January.

**VI. Liaison Reports**

- |  |                      |
|--|----------------------|
| A. <u>MPO/CRPA/COG Transportation</u>          | Tom Zilla/Trish Meek |
| B. <u>Centre Area Transportation Authority</u> | Jackie Sheader       |
| C. <u>Penn State Transportation</u>            | Rob DeMayo           |
| D. <u>PennDOT</u>                              | Albert Carlson       |
| E. <u>Borough Engineer</u>                     |                      |
| F. <u>Environmental Coordinator</u>            | Alan Sam             |
| G. <u>Parking Office</u>                       | Patrick Ward         |
| H. <u>State College Police</u>                 | Kevin Winkelblech    |

**VII. Upcoming Meeting Date**

Tuesday, January 14, 2020 at 12:15 p.m.

**VIII. Adjournment**

**Meeting Minutes  
State College Borough Transportation Commission  
November 5, 2019**

The State College Borough Transportation Commission (TC) met on Tuesday, November 5, 2019, in Room 304 of the Municipal Building at 243 South Allen Street. Richard Garis, Vice-Chair, called the meeting to order at 12:19 p.m.

**Members Present**

Richard Garis, Vice-Chair; Mieke Haeck; Diana Malcom and Hugh Mose

**Members Absent**

Ray Najjar; Rick Gilmore; Paul Jovanis

**Others Present**

Albert Carlson, PennDOT; Lt. Barrett Smith, State College Police; Rob DeMayo, Penn State University; Deborah Hoag, Director of Public Works; Ray Sassaman, Assistant Borough Engineer; Scott Fitzgerald, Parking Operations Supervisor; P. Rick Ward, Director of Parking; Alan Sam, Environmental Coordinator/Arborist; Jasmine Fields, AmeriCorps; Aaron Fayish, Stahl Sheaffer; and Stacy Hall, Administrative Assistant

**Approval of Minutes**

Ms. Malcom made a motion to approve the October 8, 2019 minutes as written and Mr. Garis seconded the motion which was unanimously approved.

**Public Hour – Hearing of Citizens**

No one from the public desired to speak during the public hour.

**Discussion Items**

2020 Operating Budget

Ms. Hoag reported the 2020 Operating Budget had been transmitted to Borough Council and was in the process of being presented by department with a Public Hearing scheduled for December 2, 2019 in advance of the December 16, 2019 formal adoption. She asked the members if there were any comments regarding the 2020 Operating Budget.

TC's comments:

- Mr. Mose asked if there was anything dramatically different from 2019 that would affect the TC directly. Ms. Hoag stated there would be more traffic counts to look at street classifications.

2020 Work Plan

Ms. Hoag reported the 2020 Work Plan was discussed at the October TC meeting and changes were being incorporated as requested. She said a copy of the simplified version of the strategic planning framework and critical success factors were attached for the members' review. There were no comments from the TC members.

2020 Meeting Schedule

Ms. Hoag directed members to view the attached 2020 Meeting Schedule.

- Ms. Hoag stated March and November had reasons not to be in the typical second Tuesday time slot. She pointed out the March meeting would fall on March 10 which was the middle of Pennsylvania State University's (PSU's) Spring Break and in the past, there had been problems having a quorum for the meeting. She suggested having the meeting on the third Tuesday which would be March 17, 2020. She

noted the November meeting was scheduled for November 10, 2020, but there was a Borough Council budget meeting scheduled for the same day and time. She suggested the meeting be moved to the first Tuesday which would be November 3, 2020.

- Ms. Hoag stated action was requested to approve the 2020 meeting schedule for advertisement.

Ms. Malcom made a motion to move the March 2020 meeting to March 17, 2020 and the November 2020 meeting to November 3, 2020 with the other meetings remaining on the 2<sup>nd</sup> Tuesday of the month. Mr. Mose seconded the motion, and all were in favor.

### **Liaison Reports**

MPO/CRPA/COG Transportation – No report given.

Centre Area Transportation Authority – Ms. Sheader announced there were many changes coming in January 2020. She noted Stormstown would not be served after January 11 and the G-Route would be revamped. She reported a new program with Microtransit would be offered in Bellefonte for a six-month trial to see if the service should be expanded. She stated she would bring marketing materials to a future meeting.

TC's Comments:

- Mr. Mose stated he was interested because there were pockets in the Borough removed from the main corridors and Microtransit could fill the void.

Penn State Transportation – Mr. DeMayo said there was nothing to report.

TC's Comments:

- Mr. Mose asked if there were updates on the parking project on North Atherton Street or was it closed to the TC. Mr. DeMayo stated the TC would be hearing more, but there was no update until the Traffic Impact Study (TIS) was approved.
- Mr. Mose asked for an update as to where PSU was in the process. Mr. DeMayo reported PSU was waiting on PennDOT's approval. He added the Borough and PennDOT had a meeting last week and he was waiting for feedback.

PennDOT – No report given.

Borough Planning Commission – Mr. Sassaman noted there were a few preliminary plans under review and currently there were no comments.

TC's Comments:

- Mr. Mose stated the TC had written to Borough Council asking for consideration of an enhanced roll and their response was they would explore the request in the fall when the Authorities Boards and Commissions were reviewed. He asked if there was any knowledge of what Council took from the letter. Mr. Sassaman said he would try to get an answer for the TC.

Borough Engineer – Mr. Sassaman stated several TIS's were being reviewed by Stahl Sheaffer and with the Capital Improvement Plan being presented, staff was anticipating a survey soon for Oneida Street and O'Bryan Lane. Ms. Hoag asked Mr. Fayish to give an update on the current TIS. Mr. Fayish stated PSU did submit a TIS in late October and it was being reviewed. He said it appeared all technical comments from the Borough had been addressed and the largest mitigation required for construction of the garage was a 300-foot right turn lane south bound on Atherton Street going into White Course Drive.

Environmental Coordinator – Mr. Sam reported each semester he worked with PSU students and they would be presenting on December 11, 2019 from 4:30 to 7:30 p.m. at the Days Inn and suggested the members check it out. He stated the students had good energy and it was nice to see the Borough and the student community partnering. Mr. Sam noted Ms. Fields and Ms. Busbee had been working with CentreBike on the bicycle program and had an event called Light Up the Night where they gave away lights to bicyclists who did not have lights on their bicycles. He noted they also did counts of how many bicyclists were wearing helmets and had lights. He stated another one

was planned for the morning at Sunset Park, Allen Street and Easterly Parkway. He noted improvements were made to the biking information on the State College Borough website, and Ms. Fields was working on a bicycle friendly application. He noted retired police bicycles had been added to the Borough's bike fleet. He said the Bicycle Ambassador Program would be reconstituted from 10 years ago where members of the public were taught proper bicycling in the Borough.

Mr. Sam stated the Tree Walk brochure had been revised and people could go through the downtown area and see the various trees. He said staff was working on an application for smartphones.

TC's Comments:

- Mr. Mose stated he heard there was national interest in e-bikes and asked if interested was noted in State College, and if it would change infrastructure dynamics. Mr. Sam stated he was unsure, but Lt. Smith said e-bikes were currently illegal on Borough streets but could be used on bicycle paths. He added several bills had been introduced, but nothing had passed so far.
- Ms. Malcom asked regarding the Bicycle Ambassador Program if there were concerns being addressed regarding a pedestrian and bicycle friendly community and knowing the rules of being a biker. She noted she thought it would be important and asked if there was a way the TC could enter those conversations. Mr. Sam stated he thought it would be a good idea and would encourage those discussions. He noted he would provide the members with additional information.

Parking Office – Mr. Ward stated the Holiday Parking Program was approved at the last Council meeting. He stated, in October, a resident of Foxdale Village attended a Council meeting and raised a concern about parking on Marilyn Avenue. Mr. Ward showed a map outlining the complaint where the line of site was obstructed by vehicles parked on the Marilyn Avenue side of the street. He had a meeting with the resident and Executive Director at Foxdale. He noted, at the next TC meeting, he would be looking for recommendations to take to Council to make a change. He stated possible options could be to put up "No Parking" signs and move parking to the other side of the street which would make it consistent with parking on the next block or move parking to the lot across the street.

TC's Comments:

- Ms. Malcom stated she had been to Foxdale for events. People wanted to park close to the building, especially at night. She referred to various options on the map shown by Mr. Ward.
- Mr. Mose stated parking had been permitted on both sides of the street but was concerned about the proposed side parking and thought it should be moved to the other side. He thought it would be a good idea to review the crash history of the area.
- Mr. Mose mentioned Holiday Parking last year did not work out well because people parked in spots all day instead of a couple hours while shopping or visiting a restaurant. He asked if that was being addressed. Mr. Ward said garage parking would be encouraged as the Borough had never been at full capacity in the garages during Holiday Parking. He said the Downtown Improvement District would also be encouraging garage parking versus street parking and hopefully those measures would alleviate the issue.
- Ms. Malcom asked Mr. Ward when more information about the Highlands Parking Plan pilot would be available since the end of the football season was approaching. Mr. Ward stated there had been changes during football season and the number of parked vehicles overnight had decreased in the Highlands neighborhood. He added some residents were frustrated with the Park Mobile Program and there had been an increase in lawn parking at the fraternities as people were opting to take the \$25 ticket versus paying for a parking permit, so several citations had been written. Mr. Ward stated it would be brought back to the TC in January including parking data from other Borough neighborhoods.
- Mr. Garis asked how many staff were out ticketing during football weekends. Mr. Ward noted there were two staff members that enforced overnight parking and were writing 100 to 200 violations per night, and enforcement officers had been dedicated to lawn parking. Mr. Garis asked Mr. Ward if the fine could be raised for lawn parking in order to discourage it. Mr. Ward stated if the TC recommended raising the fine, that could be looked at. Mr. Garis suggested lawn parking fines be put on the next TC agenda.

State College Police – No report given.

Other Business – Mr. Mose stated he read in the newspaper a portion of Allen Street could be closed the early part of next summer for a pedestrian mall. He thought the TC should be given the opportunity to weigh in on the subject and hoped Council would seek out TC's input. He noted he was interested in staff input and requested Council consider the TC input before making a final decision.

**Adjournment**

There being no further business to discuss, Mr. Garis adjourned the meeting at 12:15 p.m.

Respectfully submitted,

Stacy Hall  
Administrative Assistant

STATE COLLEGE TRANSPORTATION COMMISSION WORK PROGRAM FOR 2020

Approved by Transportation Commission on : \_\_\_\_\_

Approved by Borough Council on : \_\_\_\_\_

Key: I= Initiate Discussion, IP= In Progress,

C=Complete, R/C=Review and / or Comment,

BC=Refer to Council

<b>Transportation Matters Referred by Council</b>									
		Priority	Council Goals	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Comments	Staff
1	2021-2025 Capital Improvement Program	H	1, 3, 5, 6	I	R/C	R/C			Hoag
2	2021 Operating Budget	H	2, 3, 5, 6				R/C		Hoag
<b>Pedestrian / Bike and Traffic Safety Issues</b>									
		Priority	Council Goals	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Comments	Staff
3	Re-evaluate intersection safety overall and identify locations for potential safety improvements such as traffic markings, signals, or center islands that may be implemented with attention to PENNDOT's proposed improvements to Atherton Street - section 153	H	1, 3, 5, 6		I	IP		Requires CIP funding -Consultant and PennDOT involvement	Engineering
4	Fraser Centre TIS traffic mitigation plan implementation (dedicated R turn lane) - review status, triggers, and overall impacts prior to decision on action	H	1,3,5	I	IP & R/C		C	Developer funded with installation required by 12/31/2020	Engineering
5	Pilot pedestrian mall on 100 block South Allen Street - Work with the DID, planning commission, businesses and adjacent property owners to evaluate the feasibility of closing the 100 block of Allen Street to vehicular traffic on a periodic basis	H	1, 3, 5, 6	IP	C		R/C	Review pilot plan and Downtown Master Plan with transportation priorities	Sam
6	Work with Penn State to evaluate bike share program in the Borough	M	3,5	I	R/C			Penn State is exploring changes to the program and other expansions	Hoag & Sam
7	Review and update the Vehicle and Traffic Ordinance - regulatory and parking updates with recommendation to Council	M	1,5,6	IP & R/C	BC				Engineering
8	Evaluate need for and make recommendation for pedestrian/bike connector along University Drive between Foster Avenue and Hastings Road	L	1, 5	I			R/C	Awaiting projects by others due to PennDOT Highway	Sam
<b>Parking Strategies, Alternative Transportation and TDM</b>									
		Priority	Council Goals	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Comments	Staff
9	Evaluate Commuter Zone, Residential Zone , and other on-street parking non-metered parking, as well as fees and fines, and recommend changes	H	1, 5, 6	IP	BC				Ward
10	Prepare and evaluate information related to a 2019 parking study: Areas of concern are long term strategies for the replacement of off-street parking, Long term parking meters and their usage, and an update of the 2015 study as it relates to parking supply and demand.	H	1, 5, 6	IP	R / C	BC		Started in 2019 budget	Ward
11	Evaluate the need and make a recommendation for a shared use path along Blue Course Drive between Whitehall Road and Orchard Park bike path.	L	1, 3, 5	IP				Project included in CIP but deferred until funding in place.	Engineering & Sam
<b>Transportation Policy Issues</b>									
		Priority	Council Goals	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Comments	Staff
12	Develop work plan and priorities for transportation items within the Downtown Master Plan (vehicular movement, safety, pedestrian amenities, bicycle facilities, on-street parking, delivery vehicles, transit facilities and taxi stands)	H	1, 3, 5, 6	IP			Ongoing	Review Downtown Master Plan and transportation priorities	Sam & Engineering
<b>Street Classification System and Policy</b>									
		Priority	Council Goals	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Comments	Staff
13	Evaluate results from annual neighborhood traffic counts and speed data. Make recommendations for traffic volume or speed mitigation.	M	1, 5		I	R/C		Looking to redo Borough-wide counts in 2020 if budget support	Engineering