

**Meeting Agenda  
State College Borough  
LGBTQ Advisory Committee  
July 16, 2020  
Virtual via Zoom/ 12 PM**

**I. Call to Order**

**II. Roll Call**

Greg Brauser	Lane LaBelle
Kirsten Burkhart	Susan Marshall
Brian Patchcoski	Celest Good
Fred Purnell	Borja Gutierrez
Barbara Welshofer	Michele Hamilton
Alina Wong	Monica Himes
Mark Hayes	Kevin Kassab
Natalie Vercillo	

**III. Public Hour – Hearing of Citizens**

**IV. Updates**

A. State College Virtual Pride 2020 – Susan Marshall

Update on the event that occurred in June and hosted by the Centre LGBTQA Support Network

B. Census 2020 – Carol King

Current self-response rates

C. COVID-19 & the the LGBTQ+ Community – Brian Patchcoski

D. Pride Banners for the month of June – Kevin Kassab

Indicate new banners that were added this year

E. Human Rights Campaign – Municipal Equality Index – Kevin Kassab

Discuss State College scorecard for 2020

**V. Adjournment**

**Meeting Minutes  
State College Borough  
LGBTQ Advisory Committee  
January 16, 2020**

The LGBTQ Advisory Committee met on Thursday, October 17, 2019, in the State College Borough Municipal Building, 243 S. Allen Street. Kevin Kassab, State College Borough (SCB) Community Engagement Manager, called the meeting to order at 12:07 p.m.

**Members Present**

Greg Brauser, Lane LaBelle, Kirsten Burkhart (phone), Susan Marshall, Brian Patchcoski, Celest Good, Fred Purnell, Borja Gutiérrez, Barbara Welshofer, Alina Wong, Mark Hayes, Michele Hamilton, and Monica Himes.

**Members Absent**

Karen-Elizabeth Moroski

**Others Present**

Kevin Kassab, Community Engagement Manager; and Esther Matthews, Administrative Assistant.

**Election of Chair, Vice-Chair and Secretary**

Ms. Welshofer motioned to nominate Mr. Gutiérrez as Chair, seconded by Mr. Purnell, and it was unanimously approved. Mr. Gutiérrez nominated Mr. Patchcoski for Vice-Chair, seconded by Mr. Purnell, and all were in favor. Ms. Marshall volunteered to continue as Secretary and was seconded by Ms. Welshofer. The vote was unanimously in favor.

**Approval of Minutes**

After reviewing the October 17, 2019 minutes, Mr. Patchcoski motioned to approve the meeting minutes as submitted. Ms. Marshall seconded the motion, which was unanimously approved.

**Public Hour – Hearing of Citizens**

None

## 2020 LGBTQ Pride Month

### Pride Parade and other Pride Events

- Ms. Marshall briefly went over the Pride Parade and Festival events:
  - There would be a weekend of activities June 12 -14<sup>th</sup>, which would be the same weekend as the Central PA Theater and Dance Festival.
  - They would be coordinating with Elaine and the Central PA Theater and Dance Festival so both events offer a variety of things that would complement each other.
  - Friday night they would have a Grab and Go.
  - Saturday would include tables and booths in the Sydney Friedman Parklet with activities such as face-painting and crafts.
  - A short Pride Parade is planned for midday Saturday: it would start at Sydney Friedman Parklet, go south down Fraser Street, then east across West Fairmount Avenue, north down Allen Street, across West Foster Avenue and finish back at the parklet.
  - A drag show is planned for Saturday afternoon.
  - A downtown food and beverage restaurant tour is planned for Saturday evening, with the goal being to encourage the 20- to 40-year-old participants to have a good time and support local businesses.
  - Sunday morning would be a follow up brunch, serving as a time to reflect on the weekend events and regroup.
  - They will be working with Mr. Kassab & Elaine to figure out what subcommittees they'll need to create to help with the logistics of pride events.
  
- The Gazette was working on an article to announce and promote the events.
- On June 1<sup>st</sup>, a local band was slated to perform as a kickoff to Pride Month.
- With the approval of Summers on Allen, they would be coordinating with that group in order to utilize the closure on Allen Street for pride events.
- Ms. Welshofer asked who would be in the parade and Ms. Marshall said it has not been decided, but the small committee is going to be working on it along with a group from Altoona, who had a similar event.
- Chairman Gutiérrez suggested reaching out to student organizations to see if any of them would be willing to come back for pride events.
- Mr. Purnell said he could reach out to some of the organizations he was involved in to see how they can help and since a lot of students come back during the summer for Arts Fest & other events already in place, they might be able to generate some traction off of those.
- Mr. Kassab suggested reaching out to State College High School's band to get them involved.

- Youth sports camps draw in people during the summer as well and was worth looking into since youth are identifying as LGBTQ+ at a much earlier age nowadays, but Mr. Patchcoski said they would have to check with the university to see how they would navigate involving minors in pride events.
- Ms. Good noted the PSU summer sports camps already have packed schedules, not allowing the campers much free time to attend other events.
- Mr. Kassab asked Mr. Brauser if they could get a color guard and Mr. Brauser replied it would depend on availability.
- Ms. Hamilton mentioned local Big Brother & Big Sister organizations could be another way to gain more youth involvement and community support.
- Mr. Patchcoski stressed getting a save the date advertisement out as soon as possible, but also getting something out to encourage local businesses and residents to participate, giving them tangible things they can do to help promote Pride events such as 3-4 bullet points saying how they could our events, offer some kind of special that supports LGBTQ+ and/or have their own event showing support.

## **Pride Banners**

### Additional Banners

- Ten new, more inclusive banners would be purchased to add to last years.
- The total cost would be \$650, but Mr. Kassab is going to try to negotiate a better price as well as check what twenty banners would cost.
- West Penn sent over a W-9 form for donation, which Ms. Burkhart completed and sent back to them. She was just waiting for them to respond and Mr. Kassab said he would follow up with them.
- PSU's President Baron is moving forward with their banners, which would help increase LGBTQ+ visibility and awareness on campus.
- Chairman Gutiérrez proposed the LGBTQ+ board getting together to come up with funds for banners, suggesting the next agenda include a discussion for more funding from Aids Resource (AR) and Ms. Burkhart said she had advertising funds set aside that could be allocated to banners so she did not think they need to put it on the agenda.
- Mr. Kassab noted he has been making sure the banners are taken care of, washed and stored properly to get the most use out of them.

### Placement

- Borough administration is in favor of placing banners in crosswalks, but there are restrictions set in place by the US Department of Transportation, which regulates crosswalks.

- It is solely the Borough manager's decision for the placement of banners, with preference to crosswalks, and making sure it adheres to state requirements.

## **Other Business Matters**

### 2020 Conflict of Interest Memorandum

The 2020 Conflict of Interest Statement, along with an email from Ed LeClear explaining the purpose of the statement, were attached for the members to review.

### Census 2020

- Mr. Kassab mentioned the 2020 Census would begin April 1<sup>st</sup> and that letters would be sent out in the coming weeks to determine how people want to report or respond: either by phone, online or via mail.
- Mr. Kassab noted students should be reporting to where they attend college/university since they reside there for the majority of the year, not their hometown where they are from or where their parents may live.

Mr. Patchcoski requested to add meeting dates to the meeting minutes for new members and as a friendly reminder for returning members.

## **Upcoming Meetings**

April 16, 2020

August 27, 2020

October 15, 2020

## **Adjournment**

With no further business to discuss, Chairperson Gutiérrez adjourned the meeting at 1:00 p.m.

Respectfully submitted,

Esther Matthews, Administrative Assistant

"Foreign state." A jurisdiction other than the United States, a state or a federally recognized Indian tribe.

"Identity proofing." A process or service by which a third person provides a notary public with a means to verify the identity of a remotely located individual by a review of personal information from public or private data sources.

"Outside the United States." A location outside the geographic boundaries of:

- (1) the United States;
- (2) Puerto Rico;
- (3) the Virgin Islands; and
- (4) any territory, insular possession or other location subject to the jurisdiction of the United States.

"Remotely located individual." An individual who is not in the physical presence of the notary public performing a notarial act under subsection (c).

#### SUBCHAPTER E LOCAL GOVERNMENT MEETINGS

Sec.

5741. Response to COVID-19 disaster emergency.

§ 5741. Response to COVID-19 disaster emergency.

(a) Authorization.--An agency, department, authority, commission, board, council, governing body or other entity of a political subdivision included in a declaration of disaster emergency as specified under section 7501(d) (relating to general authority of political subdivisions) may conduct hearings, meetings, proceedings or other business through the use of an authorized telecommunications device until the expiration or termination of the COVID-19 disaster emergency.

(b) Quorum.--Notwithstanding any other provision of law, a hearing, meeting, proceeding or other business conducted through an authorized telecommunications device under this subsection shall not require the physical presence at a meeting location of a quorum of the participating members if a quorum is otherwise established by the participating members through the authorized telecommunications device.

(c) Advance notice.--To the extent practicable, an agency, department, authority, commission, board, council, governing body or other entity of a political subdivision shall post advance notice of each meeting conducted under subsection (a) on the entity's publicly accessible Internet website, if any, or in an advertisement in a newspaper of general circulation, or both. Public notice shall include the date, time, technology to be used and public participation information as provided under subsection (f).

(d) Minutes.--The draft minutes of a meeting called under exigent circumstances, without advance notice to the public, to address any issue related to the Governor's disaster emergency declaration related to COVID-19 shall be posted within 20 days after the meeting or before the next regularly scheduled meeting, whichever is earlier.

(e) Unrelated issue.--An agency, department, authority, commission, board, council, governing body or other entity of a political subdivision shall not consider any application, plat, plan, submission, appeal or curative amendment unrelated to the Governor's declaration of disaster emergency related to COVID-19 during a meeting unless notice to the public and interested parties has been provided at least five days prior to the meeting via a post on the entity's publicly accessible Internet website, if any, or in a newspaper of general circulation, or both.

(f) Public participation.--To the extent practicable, an agency, department, authority, commission, board, council, governing body or other entity of a political subdivision shall allow for public participation in a meeting, hearing or proceeding through an authorized telecommunication device or written

comments. Written comments may be submitted to the entity's physical address through United States mail or to an e-mail account designated by the entity to receive the comments.

(g) Action.--For an action required by law in consideration of any application, plat, plan or other submission for an approval or for an action on an appeal or curative amendment, the following shall apply:

(1) Notwithstanding any provision of law, for an approval, application, plat, plan, submission, appeal or curative amendment received or pending as of the date of or during the Governor's declaration of a disaster emergency related to COVID-19, the number of days provided to satisfy statutory time limits in review, hearing and decision shall be suspended and tolled as of the date of the disaster or emergency declaration or as of the date received if received during the disaster or emergency declaration, and shall resume 30 days after the effective date of this section.

(2) Notification, in writing, shall be provided to each applicant subject to this section of the disaster or emergency, the time extension under this section and the right to a request as provided under paragraph (3). A failure to receive the notice provided under this section shall not affect the tolling of the number of days provided to satisfy statutory time limits for review, hearing and decisions.

(3) Within 30 days of the effective date of this section, an applicant may request a meeting, hearing or proceeding as may be required by law, and provisions governing the application, plat, plan, submission, appeal or curative amendment during the period of the disaster or emergency in accordance with this section. The agency, department, authority, commission, board, council, governing body or other entity of a political subdivision shall have discretion to proceed with a request under this paragraph. If a proceeding is authorized, the applicant and each party receiving actual notice of the proceeding shall be deemed to waive any challenge to the proceedings under 65 Pa.C.S. Ch. 7 (relating to open meetings) or any other provision of law that governs the notice, conduct or participation in a meeting or proceeding.

(h) Applicability.--This section shall apply to the COVID-19 disaster emergency.

(i) Expiration.--This section shall expire when the COVID-19 disaster emergency terminates or expires under section 7301(c) (relating to general authority of Governor).

(j) Definitions.--As used in this section, the following words and phrases shall have the meanings given to them in this subsection unless the context clearly indicates otherwise:

"Approval." As defined in section 2 of the act of July 9, 2013 (P.L.362, No.54), known as the Development Permit Extension Act.

"Authorized telecommunications device." The term includes any device which permits, at a minimum, audio communication between individuals.

Section 1.2. Section 7501(d) of Title 35 is amended to read:  
§ 7501. General authority of political subdivisions.

\* \* \*

(d) Temporary suspension of formal requirements.--Each political subdivision included in a declaration of disaster emergency declared by either the Governor or the governing body of the political subdivision affected by the disaster emergency is authorized to exercise the powers vested under this section in the light of the exigencies of the emergency situation without regard to time-consuming procedures and formalities prescribed by law (excepting mandatory constitutional requirements) pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, the

levying of taxes and the appropriation and expenditure of public funds. **Notwithstanding any other provision of law, the governing body of a political subdivision shall not be required to have a quorum physically present at any one location in order to conduct business if a quorum is otherwise established by the participating members through an authorized telecommunication device.**

\* \* \*

Section 1.3. Chapter 62 heading and sections 6201, 6202, 6203 and 6206 of Title 42 are amended to read:

CHAPTER 62  
UNIFORM UNSWORN [FOREIGN]  
DECLARATIONS ACT

§ 6201. Short title of chapter.

This chapter shall be known and may be cited as the Uniform Unsworn [Foreign] Declarations Act.

§ 6202. Definitions.

The following words and phrases when used in this chapter shall have the meanings given to them in this section unless the context clearly indicates otherwise:

"Boundaries of the United States." The geographic boundaries of the United States, Puerto Rico, the Virgin Islands and any territory or insular possession subject to the jurisdiction of the United States.]

"Law." Includes [the Federal or a state constitution, a Federal or state] a statute, [a] judicial decision or order, [a] rule of court, [an] executive order and [an] administrative rule, regulation or order.

"Record." Information that is inscribed on a tangible medium or that is stored in an electronic or other medium and is retrievable in perceivable form.

"Sign." With present intent to authenticate or adopt a record:

(1) to execute or adopt a tangible symbol; or

(2) to attach to or logically associate with the record an electronic symbol, sound or process.

"State." A state of the United States, the District of Columbia, Puerto Rico, the Virgin Islands or any territory or insular possession subject to the jurisdiction of the United States.]

"Sworn declaration." A declaration in a signed record given under oath. The term includes a sworn statement, verification, certificate and affidavit.

"Unsworn declaration." A declaration in a signed record [that is] not given under oath but [is] given under penalty of perjury.

§ 6203. Applicability.

This chapter applies to an unsworn declaration by a declarant who at the time of making the declaration is physically located **within or** outside the boundaries of the United States whether or not the location is subject to the jurisdiction of the United States. [This chapter does not apply to a declaration by a declarant who is physically located on property that is within the boundaries of the United States and subject to the jurisdiction of another country or a federally recognized Indian tribe.]

§ 6206. Form of unsworn declaration.

An unsworn declaration under this chapter must be in substantially the following form:

I declare under penalty of perjury under the law of the Commonwealth of Pennsylvania that the foregoing is true and correct.[, and that I am physically located outside the geographic boundaries of the United States, Puerto Rico, the Virgin Islands and any territory or insular possession subject to the jurisdiction of the United States.  
Executed] **Signed** on the.....day of.....,.....,  
at.....,  
(date).....(month).....(year).....