

**Meeting Minutes
State College Board of Health
Regular Meeting
Tuesday, January 30, 2018**

The State College Board of Health met on Tuesday, January 30, 2018 in Room 242 of the State College Municipal Building, 243 South Allen Street, State College, PA. The 2017 Chairman, William Taylor, called the meeting to order at 4:04 p.m.

Members Present: Dr. William Taylor, Dr. James Edwards, and Dr. Linda Greenly-Finch

Also Present: Kevin Kassab, Community Engagement Manager; Tom King, Assistant Borough Manager/Public Safety; Brian O'Donnell, Health Inspector/Ordinance Officer; and Sarah Smith, Administrative Assistant

Election of 2018 Chair

Dr. Edwards made a motion to nominate Dr. Taylor as the 2018 Chairman and Dr. Greenly-Finch seconded the motion. The vote was unanimously in favor.

Approval of Minutes

Dr. Edwards made a motion to approve the October 24, 2017 minutes as submitted and Dr. Greenly-Finch seconded the motion. The vote was unanimously in favor.

Public Hour

No one was in the audience who wished to discuss items not on the agenda.

Business Meeting

Mr. O'Donnell discussed the Fourth Quarter Report on Department Activity. Dr. Taylor noted that there was an increase in Refuse Party Materials from 2016. Mr. O'Donnell noted that there was an increase in dog cases from 2016 as well. He gave a brief overview of what types of violations the Borough handles for dogs. He also briefly discussed the new dog laws for cruelty.

Next, Mr. O'Donnell reviewed the Health Inspections and made a note that there was an error on the closed cases as one of the closed establishments was in Ferguson Township. Dr. Edwards inquired how long establishments normally stay closed for and Mr. O'Donnell explained that it would depend on the severity and nature of the violations. He briefly reviewed the violations that had caused the two establishments to be closed.

The Board reviewed the Newsletter that is distributed to each restaurant when they receive their new license.

Mr. O'Donnell briefly reviewed the staff changes that occurred in 2017.

It was noted that the Conflict of Interest memo was distributed to each of the Board members and that it was distributed via mail to the members not in attendance.

The Board reviewed the meeting dates of April 24, July 24, and October 23 and approved them tentatively.

Mr. King inquired about the date for the Board of Health Report to Borough Council and gave the Dr. Taylor meeting dates.

Mr. King stated that the Board still had one seat to fill and he requested that if the members knew anyone that might be interested they could contact him. Mr. King noted that it might be beneficial to get a student representative.

Adjournment

There being no further business to come before the Board, on a motion by Dr. Edwards and seconded by Dr. Greenly-Finch, the meeting was adjourned at 4:32 p.m.

Respectfully submitted,

Sarah Smith
Administrative Assistant