

**Meeting Minutes  
State College Borough  
Design and Historic Review Board  
April 17, 2018**

The State College Borough Design and Historic Review Board (DHRB) met on Tuesday, April 17, 2018, in the Municipal Building, 243 South Allen Street. Chairman Boeldt called the meeting to order at 2:04 p.m.

**Members Present**

Eric Boeldt, Chairman; Richard Bryant, Vice-Chairman; Laird Jones; Wendy Schneider; and Eric White

**Members Absent**

Richard Devon

**Others Present**

Anne Messner, Planner/Zoning Officer; Jenna Wargo, Planner; and Denise L. Rhoads, Administrative Assistant

**Approval of Minutes**

A motion to approve the March 13, 2018 minutes as submitted was made by Dr. White and seconded by Ms. Schneider. The vote was unanimously in favor.

**Chair Report**

Chairman Boeldt had nothing to report. Chairman Boeldt asked staff if Council had any comments regarding the Historical and Architectural Review Board (HARB). Ms. Messner stated Mr. LeClear was in attendance and noted no comments were made.

**Public Hour**

No one was in the audience who wished to discuss items not on the agenda.

**Work Program**

Draft HARB Guidelines

Ms. Messner distributed the draft HARB guidelines prepared by the Borough's consultant, Winter & Co. She also noted Borough Council received the draft at their April 16, 2018 regular meeting.

Ms. Wargo's overview included:

- Document was color coded = blue was required by HARB; green = educational
- The document should be self-explanatory.
- Staff noted the consultants did an excellent job of compiling information.
- Ms. Messner stated the introduction was important in the sense of how folks would interpret it and asked for feedback.
- Glossary would be listed in the back of the document. Ms. Wargo asked members to review to see if any definitions were missing.
- Ms. Messner stated the consultants spent a lot of time getting to know the community.
- Ms. Wargo asked members to pass on comments to her and make sure to list page numbers, etc. of where to find the suggested changes.
- Post cards would be sent to all contributing properties in the Borough regarding an upcoming meeting.

- Ms. Messner stated a copy would be placed at the Planning Department's front counter for viewing.
- Noted staff had interviewed for consultant work to continue the project. Winter & Co. and one applicant from Missouri applied. Winter & Co. was chosen to help with continuity.

DHRBs' comments included:

- Ms. Schneider asked why the Cape Cod style was not listed. Ms. Messner stated staff would asked for clarification from the consultants on exactly what the Cape Cod style was.
- Ms. Messner stated staff was hoping Council would take the time to review the guidelines. She noted the deadline for comments would be April 25, 2018.
- Mr. Boeldt asked about the zoning revision. Ms. Messner stated the Zoning Revision Advisory Committee was meeting later that week.

### **Official Reports and Correspondence**

Planning Commission (PC): Ms. Messner reported the PC would be meeting April 18 instead of April 19 due to a law class that was interested in attending. She noted there was a map change request for 401 South Pugh Street from residential office to commercial.

Staff Reports: The Pennsylvania Historical and Museum Commission formally accepted the Borough's HARB. The Borough would receive documentation for that acceptance.

### **Adjournment**

With no further business to discuss, Ms. Schneider adjourned the meeting at 2:24 p.m.

Respectfully submitted,

Denise L. Rhoads  
Administrative Assistant